



## Mentee Performance Evaluation Form Prince of Songkla University

Mentee's name..... Mentor's name.....  
 Department.....Faculty.....Date of Evaluation.....

Criteria	4 - Excellent	3 - Good	2 - Average	1 - Poor
<b>Effort/Time</b> What kind of effort and time did the mentee invest in his/her job?	Invested extra time and effort <div style="text-align: center;"><input type="checkbox"/></div>	Invested sufficient time and effort <div style="text-align: center;"><input type="checkbox"/></div>	Invested some time and effort <div style="text-align: center;"><input type="checkbox"/></div>	Invested minimal time or effort <div style="text-align: center;"><input type="checkbox"/></div>
<b>Planning/Exploration</b> How thoroughly did the mentee plan and explore possible methods to teaching?	Demonstrated extensive planning and exploration of methods of teaching. <div style="text-align: center;"><input type="checkbox"/></div>	Demonstrated satisfactory planning and exploration of methods of teaching. <div style="text-align: center;"><input type="checkbox"/></div>	Demonstrated some planning and exploration of ways to teaching. <div style="text-align: center;"><input type="checkbox"/></div>	Demonstrated little or no planning or exploration of ways to teaching. <div style="text-align: center;"><input type="checkbox"/></div>
<b>Problem Solving</b> Did the mentee solve problems as they occurred and demonstrate sound judgment in asking for guidance when needed?	Showed exceptional problem solving ability, demonstrated sound judgment in asking for guidance, and may have shown resourcefulness in seeking help from additional sources. <div style="text-align: center;"><input type="checkbox"/></div>	Showed satisfactory problem solving ability and demonstrated sound judgment in asking for guidance. <div style="text-align: center;"><input type="checkbox"/></div>	Showed some problem solving ability and at times may have demonstrated sound judgment in asking for guidance <div style="text-align: center;"><input type="checkbox"/></div>	Showed little or no problem solving ability and poor judgment in asking for guidance when needed. <div style="text-align: center;"><input type="checkbox"/></div>
<b>Use of Sources/Materials</b> How well was the mentee able to utilize sources and materials?	Not only efficiently, legally and ethically utilized sources and materials, but also demonstrated resourcefulness and ingenuity.	Efficiently, legally and ethically utilized sources and materials to teaching in a satisfactory manner.	Utilized sources and materials somewhat efficiently, legally and ethically	Did not utilize sources and materials efficiently, legally and ethically

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<b>Creativity and Enthusiasm</b> What kind of creativity and enthusiasm did the mentee display?	Exceptionally enthusiastic and creative.  <input type="checkbox"/>	Enthusiastic and creative.  <input type="checkbox"/>	Somewhat enthusiastic and creative  <input type="checkbox"/>	Not enthusiastic or creative.  <input type="checkbox"/>
<b>Professional Behavior</b> Did the Mentee conduct himself in a manner consistent with best business practices?	Always courteous, responsible, punctual, honest, and accepted full accountability for his/her actions.  <input type="checkbox"/>	Courteous, responsible, punctual, honest, and accepted accountability for his/her actions.  <input type="checkbox"/>	Usually courteous, responsible, punctual, honest, and accepted accountability for his actions  <input type="checkbox"/>	Not courteous, responsible, punctual, honest, and did not accept accountability for his actions.  <input type="checkbox"/>

**Total score**.....

Mentor's Signature.....